

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Monday, December 2, 2013
1:00pm
Selectmen's Conference Room**

Call to Order: First Selectman Lisa Pellegrini called the meeting to order at 1:00pm.

Pledge of Allegiance: All members participated in the Pledge of Allegiance.

Members Present: First Selectman Lisa Pellegrini, Selectman Kathy Devlin. Also in attendance were Glen O'Keefe-CFO, Michael Marinaccio, Sherri Czyz- Tax Collector, Pat Juda-Assessor, Lisa Coope-Assistant Treasurer, Tim Kradas-Administrative Associate and Brian Wissinger-Intern.

2014 Board of Selectmen Meeting Dates:

The Board of Selectmen reviewed the proposed meeting dates for 2014 and made a recommendation to add additional meeting dates in January and February for budget preparation.

Mrs. Devlin made a motion to approve the Board of Selectmen Meeting Schedule for 2014, seconded by Mrs. Pellegrini. The motion passed.

Bright Idea Grant: Mrs. Pellegrini was pleased to announce that Somers was one of 35 towns that have accumulated 100 Energy Efficiency points earning the Town our 1st Bright Idea Grant. Somers will be receiving a plaque at the capitol on December 4th. The grant is \$5,000.00. Mrs. Pellegrini requested authorization to sign the Bright Idea Grant contract.

Mrs. Devlin made a motion to accept the grant and to authorize First Selectman Lisa Pellegrini to sign the Bright Idea Grant Contract and any other documents associated with the grant, seconded by Mrs. Pellegrini. The motion passed.

DUI Grant Award: Mrs. Pellegrini was pleased to announce that Somers has received a Federal Highway Safety Program Grant. The FY2014 Comprehensive DUI Enforcement Program for Resident Trooper Towns is in the amount of \$57,375.00.

Mrs. Devlin made a motion to accept the above grant and to authorize First Selectman Lisa Pellegrini to sign any documents associated with the grant, seconded by Mrs. Pellegrini. The motion passed.

Plan of Conservation and Development Update Approval:

Mrs. Devlin made a motion to approve the Plan of Conservation and Development update of Section 5, seconded by Mrs. Pellegrini. The motion passed.

Mrs. Devlin commented that the review of the Plan of Conservation and Development will continue and that the section on Economic Development will be reviewed next.

Gillette's Crossing Subdivision/Bailey Drive and Mason Lane Acceptance:

Mrs. Devlin made a motion to approve acceptance of the Gillette's Crossing subdivision, Mason Lane and Bailey Road along with the associated easements, seconded by Mrs. Pellegrini. The motion passed.

CFO Coverage Plan:

Mrs. Devlin made a motion to hire Michael Marinaccio as Interim CFO effective December 2, 2013 in Glen O'Keefe's extended absence, seconded by Mrs. Pellegrini. The motion passed.
The Board of Selectmen introduced Michael Marinaccio to the staff. Finance project priorities including the yearend audit, bonding and new year budgeting were discussed in detail and the Board and the staff discussed job responsibilities, coverage and ideas for efficiencies.

Authorization of Scheduled Payments:

Mrs. Devlin made a motion to approve the Authorization of Scheduled Payments in the amount of \$88,431.21, seconded by Mrs. Pellegrini. The motion passed.

Appropriations/Transfers:

CFO O'Keefe had noted that changes to the Appropriation/Transfer Request form were made to clarify supplemental appropriations.

Supplemental Appropriation:

Department: Finance

To be increased:	Account Name:	Account Number:	Amount:
Revenue	Other Revenue	100-0010-007-0844-4-01	10,000.00
Expenditure	Insurance	100-0010-010-0521-5-00	560.00
Expenditure	Recreational Maint	100-3019-070-0439-5-01	<u>9,440.00</u>
			10,000.00

Mrs. Devlin made a motion to approve the above supplemental appropriation, seconded by Mrs. Pellegrini. The motion passed.

Transfers:

Dept. State Police

Transfer To:	Account Number	Amount
Animal Control Off	100-2017-020-0120-5-00	\$4,000.00
Transfer from	Account Number	Amount
Part time Police	100-2017-020-0120-5-01	\$4,000.00

Mrs. Devlin made a motion to approve the above transfer of \$4,000.00, seconded by Mrs. Pellegrini. The motion passed.

Adjournment:

Mrs. Devlin made a motion to adjourn the Board of Selectmen meeting at 2:07pm, seconded by Mrs. Pellegrini. The motion passed and the meeting was adjourned.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.